

Job Title/Position: *Occupational Therapist*

Reports To: *Therapy Supervisor*

JOB DESCRIPTION SUMMARY

The occupational therapist contracted through the Organization is responsible for the implementation of standards of care for occupational therapy services and for adherence to all conditions outlined in the Service Agreement. Any direct patient care provided will be performed as defined by the state Occupational Therapy Practice Act.

ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES

1. Evaluates patient's functional status (muscle function, endurance, visual coordination, written and verbal communication skills, self care ability, work capacity, etc.). Evaluates home environment for hazards or barriers to more independent living. Identifies equipment needs. Participates in the development of the total plan of care.
2. For patients who plan to return to work, the occupational therapist may perform work capacity evaluation and may refer to specialized vocational training in accordance with Organization policy.
3. Develops treatment program and establishes goals for improved function. Communicates plan of care to referring physician and other Organization professionals.
4. May teach new skills or retrain patient in once familiar daily activities that have been lost due to illness or injury, in accordance with Organization policy.
5. May fabricate splints and instruct patient in the use of various types of adaptive equipment to improve function.
6. May train patient in the use of prosthetic and/or orthotic devices.
7. Maintains appropriate clinical records, clinical notes, and reports to the physician any changes in the patient's condition. Submits these records in accordance with Organization policy.
8. Maintains contact/communication with other personnel involved in the patient's care to promote coordinated, efficient care.
9. Attends and contributes to inservices, case conferences, and other meetings as required by Organization policy to ensure coordinated and comprehensive plans of care for the patients of the Organization.
10. Identifies patient and family/caregiver needs for other home health services and refers as appropriate.
11. Instructs patient's family/caregiver and other Organization health care personnel in patient's treatment regime when indicated and appropriate.

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12. Supervises certified occupational therapy assistants according to organization policy and state regulations.
13. When therapy is the only skilled service, instructs, supervises and evaluates home health aide care every two (2) weeks.
14. Participates in discharge planning for patient.
15. Participates in orientation, in-service programs, staff meetings, case conferences, QAPI, and Emergency Preparedness Training.

The above statements are only meant to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job related tasks other than those stated in this description.

POSITION QUALIFICATIONS

1. Must be a graduate of a program accredited by (ACOTE) American Council for Occupational Therapy Education and the academic institution must be regionally accredited.
2. Must hold a license/registration as an Occupational Therapist, issued by the State of Michigan.
3. One year of clinical experience as an occupational therapist.
4. Demonstrates good verbal and written communication, and organization skills.
5. Possess and maintains current CPR Certification.
6. Licensed driver with automobile that is in good working order and insured in accordance with the organization requirements.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee regularly is required to stand, walk, sit, use hand to finger, handle or feel objects, tools, or controls; and reach with hands and arms.

The employee frequently lifts and/or moves up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

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WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee travels by automobile and is exposed to changing weather conditions.

Employee will be required to drive daily for meetings and/or visits to residential homes.

Employee will work in varied residential environments based on assigned caseload.

Employee Signature

Date