

Job Title/Position: *Licensed Practical Nurse (LPN)*

Reports To: *Nursing Supervisor*

JOB DESCRIPTION SUMMARY

The Licensed Practical Nurse is responsible for providing direct patient care under the supervision of a registered nurse. Responsibilities include following the plan of care, providing treatments, and working collaboratively with the members of the team to help meet positive patient care outcomes.

ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES

1. Provides direct patient care as defined in the state Nurse Practice Act.
2. Implements plan of care initiated by the registered nurse.
3. Provides accurate and timely documentation consistent with the plan of care.
4. Assesses and provides patient and family/caregiver education regarding self-care techniques and information pertinent to diagnosis and plan of care.
5. Participates in coordination of home health services, appropriately reporting the identified needs for other disciplines (HHA, OT, PT, MSW, ST, Dietician) to the registered nurse and/or Clinical Supervisor.
6. Uses and/or prepares equipment and supplies effectively and efficiently adhering to aseptic technique.
7. Participates in personal and professional growth and development.
8. Participates in orientation, in-service programs, staff meetings, case conferences, QAPI, and Emergency Preparedness Training.
9. Performs other duties as assigned by the registered nurse.

The above statements are intended to be a representative summary of the major duties and responsibilities performed by incumbents of this job. The incumbents may be requested to perform job related tasks other than those stated in this description.

POSITION QUALIFICATIONS

1. Graduate of an accredited practical nurse or vocational nursing program.
2. Has one (1) year nursing experience. Community/home health or medical/surgical experience is preferred.

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3. Currently licensed as a licensed practical nurse or licensed vocational nurse in the state.
4. Possess and maintain valid CPR certification.
5. Complies with accepted professional standards and practice.
6. Demonstrates good verbal and written communication, and organization skills.
7. Licensed driver with automobile that is in good working order and insured in accordance with the organization requirements.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee regularly is required to stand, walk, sit, use hand to finger, handle or feel objects, tools, or controls; and reach with hands and arms.

The employee frequently lifts and/or moves up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee travels by automobile and is exposed to changing weather conditions.

Employee will be required to drive daily for meetings and/or visits to residential homes. Employee will work in varied residential environments based on assigned caseload.

Employee Signature

Date